

## Minutes

Wednesday, June 24<sup>th</sup>, 2009  
IASSID Executive Meeting  
9:00 am – 12:00 pm.  
Furama Riverfront Hotel

Attending: Glynis Murphy (Chair), Keith McVilly, Bob Davis, Jan Blacher (via phone), Helene Ouellette-Kuntz (via phone), Phil Davidson (via phone), Neil Ross (via phone), Eric Emerson, Vianne Timmons (note taker).

Regrets: Giorgio Albertini, David Felce.

1. Roll call:

2. Review and Approval of Minutes:

B. Davis moved, V. Timmons seconded approval with change noted in Agenda regarding the Euro account.

Matters Arising: All matters have been dealt with and are referenced in the officers' reports.

3. President's Report:

The report was distributed with the agenda. G. Murphy has asked for two reviewers of the research reports from the awards given to support Africa research. N. Ross and H. Ouellette-Kuntz have agreed to review.

In review of the Academy, the Executive recommends that the reviewers talk to select IASSID Executive past and present members and SIRG Chairs. The Academy Report will be presented at the Council meeting.

4. Treasurer's Report:

P. Davidson distributed and spoke to the highlights of his report.

P. Davidson moved that we secure the services of an auditor, Davie Kaplan, Inc. K. McVilly seconded. All agreed and the motion was approved. The European account will not be audited at this time as recommended by the Finance Committee. The Finance Committee will review this each year.

P. Davidson amended the document (Attachment 4, Pg 8, Line H: change from 1000 to 3500). Line C is to be deleted as Executive recommends that JPPID does not need to be supported as other journals are not supported. P. Davidson will add the estimate for the SIRGs, approximately 10,000. Total Line will be 154,780. P. Davidson moved that his report as amended be accepted, J. Blacher seconded. All agreed, so moved.

K. McVilly recommended that IASSID invest in software to locate on our website to facilitate web based meetings. K. McVilly, P. Davidson, H. Ouellette-Kuntz and N. Ross will work on this.

#### 5. Secretary's Report:

The report was distributed before the meeting. Council was asked which committee they would be interested in serving on. P. Dodd asked to serve on the publication committee.

There is some confusion that will need to be developed on benefits of association membership. The Secretary will follow up on this.

Website corrections and updates need to be forwarded to N. Ross.

There was a discussion about the importance of setting up an office to support IASSID business. V. Timmons, N. Ross, K. McVilly, P. Davidson and H. Ouellette-Kuntz (Chair) will serve as a committee to look at the viability of this.

#### 6. Conferences:

Asia Pacific 2009: K. McVilly gave a brief report. 350 delegates representing 35 countries attending with around 300 papers. There were Academy workshops preceding and following the conference. There are a number of SIRG meetings planned.

There is an Asia-Pacific Forum planned to set up the focus for 2013. E. Emerson recommended that WHO priorities be considered.

Dr. Balbir Singh Chair of the local organizing committee is to be commended. Ms. Kristin Kumar served as secretary, Professor Libby Cohen and Dr. Kenneth Poon served as co-chairs of the scientific committee. They are to be acknowledged for their work.

Thank you to K. McVilly for his efforts.

Europe Rome 2010: Report provided.

South America 2011: This agenda item was dealt with earlier than where it was placed on the agenda due to J. Blacher's availability. J. Blacher has made contact with a Brazilian colleague. A report on the feasibility of this opportunity will be made at the next Executive meeting (November 2009).

There was a discussion on the strategy for deciding when and where regional conferences are held. The Vice President positions are the point people for planning of the regional conferences.

World Congress 2012: Planning meeting to be set for November 2009 in Halifax. V. Timmons gave a verbal report. People have been identified to lead sponsorship, volunteers and hospitality. K. McVilly and P. Davidson will connect V. Timmons to key people in the United States to follow up with.

Tokyo 2013: They are well organized and have started fundraising. President of the Association of the Study of Developmental Disabilities, Hitoshi Hara, is the contact.

We should approach publishers to attend the sequence of conferences. We should put a package together for publishers. J. Blacher will take a lead on this.

7. Publication Report:

No formal report. JIDR's impact factor has increased and T. Holland thanks IASSID for its continued support.

8. WHO Liaison:

A report was distributed. E. Emerson spoke to the highlights.

9. SIRG Coordination:

B. Davis highlighted three major issues; Constitution, Finances and data bases, and Down Syndrome International's request to be a SIRG. B. Davis will follow up with a SIRG coordination meeting.

10. Other: Next Executive Meeting

In Rome; March 2010 date to be set.