

Attachment II

Revised Dues Allocation Policy December 2008

1. The IASSID membership fees (categories FU1 and FU2) provide for the collection of US\$20 from each member for the use by SIRGs recognized by the IASSID. Funds received by IASSID as of April 1 of the year, will be distributed according to the following formula:
 - a. Fifty percent (50%) of the funds collected be allocated on an equal basis among the 8 fully recognized SIRGs: Aging, Comparative Policies, Health Issues, Mental Health, Quality of Life, Families, Parenting, and Profound and Multiple Intellectual Disabilities.

$$[\text{Total IASSID SIRG Members} * \$20 * 0.05]/8$$

- b. The balance of the funds will be allocated to the fully recognized SIRGs on a prorated basis, based on the proportion of members ascribed to each SIRG.

$$[\text{Total IASSID SIRG Members} * 20 * 0.05] * \frac{\text{Specific SIRG Members}}{\text{Total IASSID SIRG Members}}$$

- c. Funds allocated will be held by IASSID until requested by the SIRG Chair.
2. On April 1, the SIRGs will be notified of the amount of funds to be disbursed and asked to provide an auditable detailed accounting of income and expenditures from the previous year, together with a proposed budget for the current year. No distribution will take place until such documents are provided to the IASSID Treasurer and any resulting disputes are resolved.
3. SIRGs are responsible for any bank fees associated with electronic transfer of funds.
4. Funds collected from memberships from April 2, 2007 through December 31 will be held by IASSID and distributed as a part of the next year's allocation.
5. Membership in SIRGs will be determined by the IASSID Secretary based on the submitted current year member information form notation of SIRG affiliation, or by active member notification (via letter, email, fax, or telephone) to the IASSID Secretary of SIRG affiliation. Notifications must be made by the members, and not on behalf of members. To be counted, all SIRG members must be active IASSID members. The April 1st allocation by number of members will be based on membership as of March 31st.
6. SIRGs are permitted to hold bank accounts in their names, and collect funds from other sources (conference fees, grants, donations) for use by the SIRGs. The funds held in SIRG accounts must be included in the financial statements provided to the IASSID Treasurer on the annual basis, as noted above. All bank accounts held

- by SIRGs must be registered with the Treasurer of IASSID and must include the name "IASSID" in the account name.
7. By mutual agreement between the IASSID Treasurer and an individual SIRG Treasurer, funds held in a SIRG account may be transferred to and held in the IASSID main account as designated SIRG funds.
 8. A SIRG Treasurer may on occasion request that the IASSID Treasurer settle obligations incurred by a SIRG from designated SIRG funds held by IASSID prior to their transfer to the SIRG. All such transactions must be properly documented. A like amount of funds will be deducted from the SIRG's annual allocation.
 9. SIRGs should use their funds to support their representation by a SIRG officer at IASSID's annual Council meeting, participation in IASSID regional conferences and the quadrennial World Congress via contributed papers and panels, and support their periodic roundtables so as to keep the registration fees at a modest level. Funds may also be used to underwrite projects, publications, scholarships, awards, and other professional activities promoting IASSID and reflecting positively on IASSID's worldwide activities.
 10. In the event of dormancy or dissolution of a SIRG, any funds held by IASSID or in SIRG bank accounts will revert to the IASSID main account.
 11. Any disputes related to the use of SIRG funds will be adjudicated by the President of IASSID.
 12. This policy supersedes the Policy on Disbursement of SIRG Membership Assessments, adopted by the Council Executive effective January 1, 2007.